

## MUSKOKA ATTAINABLE HOUSING ADVISORY TABLE (AHAT) TERMS OF REFERENCE

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### MEMBERSHIP (Main Table):

#### District Council Members:

- Number – Six with each Area Municipality represented.
- The District Chair will sit as an ex-officio member.
- Term of Membership – to run concurrent with their term of office as an elected Councillor.

#### Community Members:

- Number – Approximately nine members representing a broad range of interest, sectors, and geographical representation.
- Selected by advertising for citizens with knowledge of and/or an interest in the topic of attainable housing. Selection of founding members to be made by the Muskoka Attainable Housing Ad Hoc Committee.
- Term of Membership – founding members will be appointed for the duration of this term of Council (expiring November 2014).

#### Staff:

- Commissioner of Community Services and Commissioner of Planning ( as required) will remain involved in an ex-officio capacity.
- Director of Programs for Community Services will provide active staff support for the AHAT; support will also be available from the Director of Policy and Programs from Planning and Economic Development as required. Both will act in an ex-officio capacity.
- Administrative support for the Main Table will be provided by Community Services.

#### Area Municipalities:

- A strong linkage with Area Municipalities is required to meet program goals;
- Councillors and staff from Area Municipalities will be invited to attend and participate from time to time, pending relevant agenda items.

**CHAIRS:**

Two Co-Chairs:

- One Councillor Co-Chair, appointed by District Chair from six District Council Members
- One Community Co-Chair, selected by Main Table members from the Community Members.

**SUB-COMMITTEES:**

Sub-Committees may be established by Main Table.

At least one member of the Main Table would participate on each Sub-Committee

A member of the Main Table from each Sub-Committee would be designated to report to the Main Table on Sub-Committee activities and initiatives.

**TIMING:**

Ad Hoc Committee makes recommendation to Council – Summer, 2011

District Chair appoints six District Council Members to AHAT – Fall, 2011

Recruitment for Community Members commences Fall, 2011.

First meeting - Fall, 2011.

**POSSIBLE PROJECTS:**

To be finalized by Main Table and Sub-Committees.

Possible Areas of Interest:

- Muskoka Long Term Affordable Housing Strategy (LTAHS) plan
- Planning Policy
- Explore additional financial incentives
- Surplus municipal lands
- Promotion of secondary suites

- Alternate housing forms (design, type)
- Community Planning Day
- Muskoka guidebook to affordable housing (listing resources, supports, programs)
- Housing Handbook (resources for renters, landlords & first-time homebuyers)